



Maratha Vidya Prasarak Samaj's  
Arts, Commerce & Science College  
Nandgaon,  
Tal- Nandgaon, Dist- Nashik



**FIRST MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)**  
(Academic year 2022-2023)

**Notice** - The criteria heads are hereby informed to remain present for the meeting on  
Date: 18-07-2022 Day: Monday at 2.30 p.m. in the Principal Cabin

**The agenda of the meeting is as**

1. To review and confirm the minutes of the last meeting
2. To submit a criteria-wise document with a report
3. To Identify the slow and advanced learners
4. To prepare Academic administrative Audit
5. Alumni meeting
6. To prepare criterion-wise seven files
7. To submit department AQAR 2021-2022 and result

Dr. V.B. Sonawane  
**Coordinator**  
Internal Quality Assurance Cell  
Arts, Com. & Science College  
Nandgaon, PIN-422 006.

Dr. S.N. Shinde  
**Principal**  
Arts, Commerce & Science College  
Nandgaon, Dist. Nashik (M.H.)



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**FIRST MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)**  
(Academic year 2022-2023)

**Date:** 18-07-2022      **Day:** Monday

**Time:** 2.30 pm

**Venue:** Principal office

**Members present for Meeting**

Sr. No.	Name of member	Designation	Signature
1	Dr. S.N. Shinde	Principal	
2	Dr. S.A. Marathe	Vice Principal	
3	Dr. V.B. Sonawane	IQAC Co- Ordinator	
4	Dr. P.T. Nikam	Member	
5	Dr. B.W. Chavre	Member	
6	Mr. M. B. Atole	Member	
7	Mr. A. B. Jadhav	Member	
8	Mr. A. B. Lawange	Member	
9	Mr. B. P. More	NSS. Programme Officer	
13	Mr. P.K. Kulkarni	Technical Assistant	
14	Mr. S.V. Patil	Administration Staff	
15	Mr. Kalpesh Rajendra Ushire	Student representative	





**Agenda 1: To review and confirm the minutes of the last meeting**

**Resolution:**

IQAC coordinator read the minutes of the earlier meeting held on 7/7/2022 members approved the minutes after reviewing them.

**Agenda 2: To submit criteria wise document with a report**

**Resolution:**

IQAC coordinator Dr. V.B. Sonawane informed all the criteria heads to submit documents to IQAC. Also, he gave some necessary guidelines to teachers.

**Agenda 3: To Identify the slow and advanced learners**

**Resolution:**

As First-year classes are going to start, the IQAC coordinator told all the faculties to identify Slow and advanced learners from the class. Also, he gave guidelines for remedial teaching to slow learners.

**Agenda 4: To prepare Academic administrative Audit**

**Resolution:**

As IQAC is planning to face an Academic and administrative Audit by an external committee, IQAC coordinator told all teachers to be ready for the same.

**Agenda 5: Alumni meeting**

**Resolution:**

Principal Dr. S. N. Shinde asked the alumni committee to plan the alumni meet as earliest.

**Agenda 6: To prepare criterion-wise seven files**

**Resolution:**

For the NAAC, IQAC coordinator Dr. V.B. Sonawane told all heads of department to prepare criteria-wise seven files.

**Agenda 7: To submit department AQAR 2021-2022 and result**

**Resolution:**

IQAC coordinator told all the heads to submit the AQAR for the year 2021-22 and the results.

The meeting ended with a formal vote of thanks by the IQAC Coordinator

Dr. V.B. Sonawane  
**Coordinator**

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**SECOND MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)  
(Academic year 2022-2023)**

**Date: 02-09-2022**

**Day: Friday**

**Time: 11.40 am**

**Venue: Principal office**

**AGENDA**

1. To review and confirm the minutes of the last meeting
2. To update the website
3. To encourage the student, to participate in Aviskar
4. To participate in refresher and orientation courses
5. To submit feedback analysis report from various stakeholders
6. To submit an induction program one-page report

**Dr. V.B. Sonawane  
Coordinator**  
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**Dr. S.N. Shinde  
Principal**  
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**SECOND MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)**

(Academic year 2022-2023)

**Date: 02-09-2022**

**Day: Friday**

**Time: 11.40 am**

**Venue: Principal office**

**Members present for Meeting**

Sr. No.	Name of member	Designation	Signature
1	Dr. S. N. Shinde	Principal	
2	Dr. V. B. Sonawane	IQAC Co- Ordinator	
3	Mr. Y.R. Wagh	Member	
4	Dr. B.W. Chavre	Member	
5	Dr. S.T. Jadhav	Member	
6	Dr. M.P. Dushing	Member	
7	Mr. A. B. Lawange	Member	
8	Mr. M.B. Atole	Member	
9	Dr. A.N. Madane	Member	
10	Mr. P.R. Kulthe	Liberian	
11	Mr. B. P. More	NSS. Programme Officer	
12	Mr. P.K. Kulkarni	Technical Assistant	
15	Mr. S.V. Patil	Administration Staff	
16	Mr. Kalpesh Rajendra Ushire	Student representative	





**Agenda 1: To review and confirm the minutes of the last meeting**

**Resolution:**

IQAC coordinator read the minutes of the earlier meeting held on 18/7/2022 members approved the minutes after reviewing them.

**Agenda 2: To update the website**

**Resolution:**

Principal Dr. S.N. Shinde with the suggestions of IQAC coordinator Dr. V.B. Sonawane gave important instructions to update the college website.

**Agenda 3: To encourage the student, to participate in Avishkar**

**Resolution:**

As SPPU was given the instructions and guidelines to organize a college-level Avishkar competition, the ARC of the College, Dr. A. L. Tidar informed all the teachers about the competition and insisted teachers encourage students to take part in the same.

**Agenda 4: To participate in refresher and orientation courses**

**Resolution:**

Now College is commenced offline way, Principal Dr. S. N. Shinde told all the teachers to apply for refresher and orientation courses.

**Agenda 5: To submit feedback analysis report from various stakeholders**

**Resolution:**

IQAC coordinator Dr. V.B. Sonawane expressed the need for feedback collection from students, teachers, and other stakeholders in the prescribed format.

**Agenda 6: To submit the induction program one-page report**

**Resolution:**

IQAC coordinator Dr. V.B. Sonawane asked all the faculty heads to submit a report on the induction program organized for first-year students.

**The meeting ended with a formal vote of thanks by the IQAC Coordinator**

Dr. V.B. Sonawane  
**Coordinator**  
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**THIRD MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)**  
(Academic year 2022-2023)

**Date:** 29-09-2022

**Day:** Thursday

**Time:** 11.30 am

**Venue:** Principal office

**AGENDA**

1. To submit a one-page report for any event
2. To prepare 70 % SSR
3. To submit final year Result analysis
4. To Prepare Attainment of POs and COs are evaluated
5. To submit remaining Department Pos and Cos
6. To prepare criterion-wise seven files

Dr. V.B. Sonawane  
**Coordinator**  
Internal Quality Assurance Cell  
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Dr. S.N. Shinde  
**Principal**  
Arts, Commerce & Science College  
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The meeting was chaired by Prin. Dr. S.N. Shinde following are the minutes of the meeting.

**Agenda 1: To submit a one-page report of events organized**

**Resolution:** As various departments organize various activities in the College, IQAC coordinator Dr. V.B. Sonawane told all the activity heads to submit reports of the same with photographs to IQAC.

**Agenda 2: To prepare 70 % SSR**

**Resolution:** As the date of validity of the previous NAAC will be over soon, College needs to face NAAC as earliest, IQAC coordinator and Principal Dr. S.N. Shinde informed us to complete at least 70 % data needed for SSR.

**Agenda 3: To submit final year Result analysis**

**Resolution:** As results are declared some late, IQAC coordinator Dr. V.B. Sonawane told all heads to submit their departmental results as early as possible.

**Agenda 4: To Prepare Attainment of POs and COs are evaluated**

**Resolution:** POs and COs attainment based on currently declared results should be submitted to IQAC, and an announcement is done by IQAC coordinator Dr. V.B. Sonawane.

**Agenda 5: To submit the remaining Department POs and COs**

**Resolution:** Some departments' programme outcome and course outcome data are yet to submit. IQAC coordinator insisted all such departments submit it as earliest.

**Agenda 6: To prepare criterion-wise seven files**

**Resolution:** Dr. V.B. Sonawane reminded everyone to prepare criteria-wise seven files for all the departments.

The vote of thanks was proposed by Mr. A.M. Atole

Dr. V.B. Sonawane  
**Coordinator**  
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**THRID MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)**

(Academic year 2022-2023)

**Date: 29-09-2022**

**Day: Thursday**

**Time: 11.30 am**

**Venue: Principal office**

**Members present for Meeting**

Sr. No.	Name of member	Designation	Signature
1	Dr. S. N. Shinde	Principal	
2	Dr. V. B. Sonawane	IQAC Co- Ordinator	
3	Dr. P.T. Nikam	Member	
4	Dr. B.W. Chavre	Member	
5	Dr. A.L. Tidar	Member	
6	Mr. Y. R. Wagh	Member	
7	Dr M.P. Dushing	Member	
8	Mr. A. B. Lawange	Member	
9	Mr. M.B. Atole	Member	
10	Dr. S.T. Jadhav	Member	
11	Mr. S.P Dond	Member	
12	Mr. P.R. Kulthe	Liberian	
13	Dr. A.N. Madane	Member	
14	Mr. B. P. More	NSS. Programme Officer	
15	Mr. Ramesh Karwa	External. Expert	
16	Mr. Shaikh Shakur Habib	Industrial Expert	
17	Mr. Sachin R. Patil	Alumni member	
18	Mr. P.K. Kulkarni	Technical Assistant	
19	Mr. S.V. Patil	Administration Staff	



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**FOURTH MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)**  
(Academic year 2022-2023)

The meeting of IQAC with faculty member is held on 20-10-2022 at 12.30 pm. in N 8 classroom.

**Date:** 20-10-2022      **Day:** Thursday

**Time:** 12.30 pm

**Venue:** N8 Classroom

**The agenda of the meeting is as:**

1. Review of earlier meeting
2. Alumni meeting
3. Holiday

**The meeting was chaired by Prin. Dr. S.N. Shinde following are the minutes of the meeting.**

1. **Review of earlier meeting**  
**Resolution-** The IQAC coordinator read the minutes of earlier meeting and the minutes were reviewed and passed by the members
2. **Alumni meeting**  
**Resolution-** An alumni meeting is planned to be held on 27-10-2022, Principal Dr. S. N Shinde told all the staff members to be ready for the planning of the same for its success.
3. **Holiday-** Principal Dr. S. N. Shinde announced the dates of commencement and conclusion of the Diwali vacations.
4. No other issue was raised in the meeting. The vote of thanks was proposed by Dr. P.T. Nikam

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**FOURTH MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)**

(Academic year 2022-2023)

**Date: 20-10-2022**

**Day: Thursday**

**Time: 12.30 pm**

**Venue: N8 Classroom**

**Members present for Meeting**

Sr. No.	Name of member	Designation	Signature
1	Dr. S. N. Shinde	Principal	
2	Dr. V. B. Sonawane	IQAC Co- Ordinator	
3	Dr. P.T. Nikam	Member	
4	Dr. A.L. Tidar	Member	
5	Mr A.B. Jadhav	Member	
6	Mr. A. B. Lawange	Member	
7	Mr. M.B. Atole	Member	
8	Mr. P.R. Kulthe	Librarian	
9	Dr. A.N. Madane	Member	
10	Mr. B. P. More	NSS. Programme Officer	
11	Mr. Ramesh Karwa	External. Expert	
12	Mr. Shaikh Shakur Habib	Industrial Expert	
13	Mr. Sachin R. Patil	Alumni member	
14	Mr. P.K. Kulkarni	Technical Assistant	
15	Mr. S.V. Patil	Administration Staff	
16	Mr. Karan Prakash Pawar	Student representative	